

# CULTURAL AND ARTISTIC SCHOLARSHIP

2025/2026 ACADEMIC YEAR SPRING SEMESTER

The Faculty Scholarship Committee of the Faculty of Humanities at Eötvös Loránd University is calling applications for a one-time cultural and arts scholarship for the 2025/2026/2 semester, in accordance with Section 85/C of Act CCIV of 2011 on National Higher Education and Section 51/2007. (III.26) on the allowances payable to students participating in higher education and certain fees payable by them, and ELTE Organisational and Operational Regulations - Academic Regulations for Students Section 93 (4) (e), (g) and Section 96 (6), Section 105, Section 109/A.

## PURPOSE OF THE APPLICATIONS:

The purpose of the grants is to provide support for the organization of cultural or artistic activities that go beyond the curricular requirements for the students of the faculty of humanities.

## APPLICATION DEADLINE:

March 6, 2026 (Friday) 4:00 p.m.

Applications must be submitted via the Electronic Learning System (Neptun) using the application template found in the "Requests" menu under the "Administration" option.

In the case of late applications, only activities that took place within six months prior to the date of application are eligible for support.

**Applications received after the deadline are invalid, in which case the Committee's decision for the given month cannot be guaranteed, and in case of a positive decision, the applicant will receive the support in the following month.**

## ENTITLEMENT:

Full-time, daytime students who are actively enrolled in the semester of application and who are pursuing their studies in a bachelor's or master's program, undivided training, higher education vocational training or doctoral programs in a state-funded/state scholarship or fee-paying form, and whose base faculty is the Faculty of Humanities.

**Those whose base faculty is not the Faculty of Humanities are not eligible for scholarships.**

**CATEGORIES ELIGIBLE FOR SUPPORT IN THE CALL FOR PROPOSALS,  
THEIR TYPES AND DOCUMENTS TO BE ATTACHED:**

Category	Required Certification	Type	Amount that can be assessed
I. Cultural or artistic activity	A receipt or ticket in your name confirming payment. In the case of participation in a free cultural event, a document confirming the applicant's participation with a stamp and signature.	Exactly 3 times during the semester.	maximum 15.000 HUF
		More than 3 times during the semester, per occasion	6.000 HUF
II. Participation in competitions	A receipt or ticket in your name confirming payment. In the case of a free competition, a document certifying the applicant's participation, stamped and signed		20.000 HUF per occasion, 60.000 HUF in total
III. Participation in arts education	A receipt or ticket in your name confirming payment. In the case of a free competition, a document certifying the applicant's participation, stamped and signed.		20.000 HUF per occasion, maximum 60.000 HUF per semester
IV. Article, publication <sup>1</sup>	Certificate from the editor-in-chief of the given medium, the published publication, article attachment in digital form. The application cannot be combined with the faculty Academic Scholarship Application and the Academic and Research Application. The published article or publication is acceptable within a maximum of two months from the date of publication.		maximum 5,000 HUF per article/publication, but no more than 50,000 HUF per semester

V. Cultural and artistic program organization	Preliminary: Attachment of the draft program signed by the instructor, report <sup>2</sup>  Subsequent: Proof of visit to the given institution, attachment of the draft program signed by the instructor	Can be submitted a maximum of 2 times per semester.	Maximum amount that can be allocated per month under the student norm <sup>3</sup>
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<sup>1</sup> Only students enrolled in undergraduate programs are eligible to apply in this category.

## FORMAL REQUIREMENTS

### The application must include the following elements:

1. **Professional description of the application and motivation letter** – At least 2 pages summarizing the application, including its purpose, reason, motivation, opportunities for professional development related to or beyond studies, number of participants, and implementation time. EXCEPTION: applications submitted in Category I.
2. **Certificates specified in the Call for Applications and in the previous chart above.**
3. **2 SEPARATE teacher recommendations** – Recommendations signed by a teacher employed by ELTE BTK, bearing the seal of the institute or department, or recommendations certified by DÁP\* and other authentic electronic signature forms (Please note! Doctoral students who teach classes are not considered teachers. Therefore, the recommending teacher must have a PhD degree). All recommendations must include the activity applied for. In the case of paper-based, signed documents, if there is no seal, a screenshot of the recommendation email written by the instructor must be attached. Please note! Recommendations must not be dated more than four months prior to the current application deadline! Submitting recommendations with an older date will be considered a formal error!
4. **Cost estimate and work log**–The cost estimate includes the expenses incurred/planned for the application. The cost estimate must include the signature of a lecturer employed by ELTE BTK with at least a doctoral degree or a DÁP and other forms of authentic electronic signature. Each item in the cost estimate must be accompanied by an invoice or receipt in the applicant's name confirming payment. The verification of the student work hours included in the cost estimate is ensured by the instructor's certification of the cost estimate. The work log contains a detailed description of the individual tasks performed and a list of all hours worked. The verification of the student work hours included in the work log is ensured by the instructor's certification of the cost estimate.
5. **Professional resume**
6. **Declaration** – In the case of pre-applied grants, acceptance of the declaration is mandatory. The declaration is available on the ELTE BTK HÖK website on the page containing the Call for

Applications. By accepting the declaration, the student agrees to carry out the activities specified in the application and to use the grant for the items specified in the cost estimate. In addition, they agree to fulfill their reporting obligations, and if they do not use the grant for the items specified in the cost estimate, the Faculty Scholarship Committee will require them to repay the grant via Neptun.

**Any missing mandatory documents will result in automatic rejection of the application!**

\*DÁP is an acronym for Digital Citizenship (“digitális állampolgárság” in Hungarian, pronounced /daap/).

**<sup>2</sup>Report:** The previously applied grant is subject to reporting requirements. The report must be sent to the Committee within 30 days of the end of the event or activity at the following email address: palyazat@btkhok.elte.hu. The report must include a certificate of attendance issued by the institution concerned. If such a document cannot be provided, certified documents confirming the contents of the preliminary cost estimate must be submitted. If the applicant fails to comply with the reporting obligation, further applications will not be eligible for support.

**If the application material is not properly prepared, the evaluation committee will reject it without substantive evaluation.**

**It is not possible to supplement missing information after submission.**

**Each item may only be supported once during the application process. Thus, any additional applications containing the same item will be rejected by the evaluation committee without substantive evaluation.**

An appeal against the decision may be submitted within 15 days of notification (becoming aware of the decision), which must be submitted via the Electronic Study System on the interface provided for this purpose, marked "To the Student Appeals Committee." The activities of the Student Appeals Committee are limited to remedying violations of the law affecting students and decisions contrary to university regulations. As a second-instance body, the Student Appeals Committee cannot exercise discretion and does not decide on requests for discretion. The appeal must include the following information: the student's name, Neptun code, address, email address, name of their faculty, and the ID number of the decision they wish to appeal. The appeal must specify which provision or part of the first-instance decision the student is contesting. Furthermore, a precise request must be submitted as to the extent and for what reason the Committee should amend the contested provision or part of the first-instance decision. The Student Appeals Committee shall communicate its decision to the student via the Neptun Unified Study System. Its decision is available under the Studies menu – Advancement menu item, within the Registry record tab, under Official notes.

If you have any questions regarding the application, please contact the Committee at palyazat@btkhok.elte.hu.

## RELEVANT SECTION OF THE HKR

(Hallgatói Követelményrendszer - Student Requirements)

### CULTURAL SCHOLARSHIP<sup>3</sup>

#### 105. §

(1) Cultural scholarships may be awarded to students who engage in outstanding cultural activities or organize cultural activities.

(2) The EHSZÖB shall announce the cultural scholarships payable from the budget specified in Section 93 (2) a), determine the application conditions and award the scholarships. The KÖB shall be responsible for announcing cultural scholarships payable from the budget specified in Section 93 (2) b), determining the conditions for application, and awarding the scholarships. The application conditions must be established no later than 30 days prior to the submission deadline and published on the University's (EHÖK) website.

(3) The monthly amount of the cultural scholarship may be up to

- a) a) 400% of the student standard applicable at the time of assessment, if at least 50 students other than the applicant are involved in the activity specified in the application;
- b) b) 300% if the activity specified in the application involves no more than 49 students in addition to the applicant;
- c) c) 200% if only the applicant is involved in the activity specified in the application.

(4) The fact that the student receives a university or faculty cultural scholarship, as well as the purpose and amount of the scholarship and grant, may be made public in accordance with the University's Data Management Regulations. This fact shall be disclosed in the university or faculty cultural scholarship.

### ART SCHOLARSHIP

#### 109/A. §

(1) Students who demonstrate outstanding artistic achievement may receive an arts scholarship. (2) The EHSZÖB shall announce the arts scholarship to be paid from the budget specified in Section 93(2)(a), determine the application conditions, and award the scholarship, and the KÖB shall be responsible for announcing the art scholarships to be paid from the budget specified in Section 93 (2) b), determining the

application conditions and awarding the scholarships. The application conditions must be established no later than 30 days prior to the submission deadline and published on the University's (EHÖK) website. (3) The monthly amount of the art scholarship may not exceed 200% of the student standard applicable at the time of award.

Budapest 2026.02.13.

Mendre Virág sgd.

President for the Committee of Culture  
and Sports