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Academic Committee

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## APPLICATION FOR ACADEMIC SCHOLARSHIP 2024–2025 Spring

The Faculty Grants Committee for the Faculty of Humanities of Eötvös Loránd University invites applications for the 2024/2025/1 semester for the award of a one-time scholarship in accordance with the Act CCIV of 2011 on National Higher Education, Section 85/C. ac) subpoint, Government decree 51/2007 on grants available for and fees payable by higher education students. In accordance with (III.26) Government Decree Section 10 (3) and Section 10 (4) and the ELTE Academic Regulations for Students Section 93 (4) (a), (d) subpoints and Section 96 (6), Section 101.

Application submission deadline: 30th May 2025, 14:00

Submission place: *The application, so the written dissertation and all mandatory documents to be attached must be submitted online, in the Neptun system.*

### Information

The Application for Academic Scholarship is announced by the ELTE BTK Faculty Grants Committee every semester based on the current faculty regulations. The review is made by the Faculty's instructors. The aim is to provide support the students interested in academic work, which means financial support, and publication opportunity for all students participating in graduate studies. The applicant will receive a detailed review of his/her dissertation to the provided email address.

The review can be as follows:

1. Rejection of the dissertation (the Commission does not consider the dissertation to be reviewed).
2. If the Committee finds the dissertation suitable to be reviewed, it will be forwarded to the reviewer instructors, who will rate it and may recommend it for publication.



## Requirements

1. It is a requirement to fill the application interface completely and in correspondance to reality.
2. Only the student can apply, who is:
  - eligible for benefits
  - a basic, master's or single cycle teaching major student whose major faculty is BTK
  - a person who does not have/make a PhD, and is not a lecturer in any institute of the Faculty, or a demonstrator who does not have a class advertised under his/her name in the Electronic Learning System.
3. The submitted dissertation cannot be a title-announced dissertation or even a sub-theme, but it can be a script used within the framework of a curricular obligation and adapted to the requirements - an extended seminar dissertation. In this case, the expansion must fully comply with the expected standards in terms of both content and scope, incorporating new research results, analyses, and additional literature.
4. To the dissertation an instructor's reference must be attached, which is signed by an instructor employed by ELTE BTK with at least a doctor's degree and provided with an institute or departmental stamp, or a reference certified by AVDH and other authentic electronic signature forms, or a screenshot of a recommendation email of an instructor by ELTE BTK with at least a doctor's degree must be attached (university email address). With this, the instructor also certifies that the dissertation supported by him/her meets the requirements of the Application for Academic Scholarship. A teacher's reference can be signed only by a teacher with a degree.
5. It is strongly recommended, but not mandatory to choose a supervisor consultant for the preparation of the dissertation.
6. Formal requirements: **Harvard** reference system. Details can be found in the guide uploaded to the website ([btkhok.elte.hu](http://btkhok.elte.hu)). The referencing should be done according to the referencing guide attached to the formal requirements. The bibliography must contain at least eight items of literature, which the student also refers to in footnotes. If the dissertation does not meet the formal requirements, the Committee will not accept it. Due to unreferenced citations, the Committee may refuse to review the dissertation.
  - A title page must be attached to the beginning of the dissertation, and the pages of the dissertation must be provided with header, which contains (at least) the following data: dissertation's title, author's name, time of preparation (with at least six months accuracy).
7. The Committee may refuse to review dissertations which contain a large number of spelling errors; if it is recommended for publication, the applicant is obliged to correct the errors and send the corrected version of the dissertation to the Committee. In the case if the reviewer recommends the dissertation for publication only after corrections, the applicant must send the corrected version to the Academic Committee no later than 3 weeks from the date of notification of the points electronically. If this does not meet, the Commission reserves the right to refuse publication opportunity.
8. The minimum length of applications is 25,000 characters without the title page, the contents and the bibliography, the maximum length of dissertations is 80,000 characters.
9. In order to facilitate publication procedure, we ask the applicants to prepare their dissertation in .DOC(X) format, and to save any multimedia materials in separate files, according to the template. If the application does not meet the formal requirements, the Commission will reject the application. The dissertation must be submitted on Neptun via the interface designed for this purpose.
  - The name of the document: Applicants\_name\_Thesis\_name\_TÖP\_2024\_spring
10. If the reviewer misses to fill in the part regarding the publication, the Commission will request its replacement; if this is ignored, the Commission reserves the right to refuse publication opportunity.



11. The Committee will send the dissertations to the institutes.
12. The dissertation can be submitted with a co-author together, in this case the scholarship will be halved.
13. Several dissertations can be submitted for the same application, however, the applicant will receive an academic scholarship only after the dissertation with the best result.
14. Only the student will receive a scholarship, who achieves at least 60% of the maximum points, i.e. at least 12 points.
15. By signing, the applicant accepts that the publication interfaces (whether electronic or printed) are managed by ELTE BTK HÖK with full authority, and regarding this the applicant does not make any claims.
16. The applicant accepts as well, that the president and academic referee of the given institute can access his/her dissertation and its results.
17. The applicant can only submit applications to the institute that takes care of his/her own major/majors/minor/minors, and can submit maximum two. If it is valid, the Academic Committee can direct the dissertation to be reviewed to an another Institute.

