

Eötvös Loránd Tudományegyetem
Bölcsészettudományi Kar
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Kulturális és Sportbizottság

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Eötvös Loránd University
Faculty of Humanities
STUDENTS' UNION
Cultural and Sport Committee

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APPLICATION FOR CULTURAL AND ARTS SCHOLARSHIP

2022/2023 ACADEMIC YEAR SPRING SEMESTER

The Faculty Grants Committee for the Faculty of Humanities of Eötvös Loránd University invites applications for the 2022/2023/2 semester for the award of a one-time scholarship in accordance with the Act CCIV of 2011 on National Higher Education, § 85/C. ac) subpoint, Government decree 51/2007 on grants available for and fees payable by higher education students. In accordance with (III.26) Government Decree § 10 (3) and § 10 (4) and the ELTE Academic Regulations for Students § 93 (4) (e), (g) subpoints and § 96 (6), § 105, § 109/A.

Attention! For activities influenced by the epidemiological situation (e.g. travel abroad), the Commission can only support activities that do not contravene the JOKT (ELTE Epidemiological Operative Coordinating Body) guidelines!

THE AIM OF THE SCHOLARSHIP:

The aim is to provide support for the organisation of cultural or artistic activities that go beyond the curricular requirements for students in the humanities.

APPLICATION DEADLINES:

Friday, 17th February 2023, 4PM

Thursday, 2nd March 2023, 4PM

Friday, 7th April 2023, 4PM

Friday, 5th May 2023, 4PM

The application must be submitted via the application template in the "Requests" submenu of the "Administration" menu in the education administrative system (Neptun).

In the case of applications received after the deadline, the Committee's decision cannot be guaranteed for that month and, in the case of a positive decision, the applicant will receive the payment the following month.

ELIGIBILITY TO APPLY:

Eligible to apply are all ELTE students with a bachelor's degree in humanities who are enrolled in a state-financed or paid for full-time programme. Are eligible to apply all students with active student status in bachelor, master, doctoral and single-cycle programme.

Are not eligible to apply those who's bachelor's degree is not in humanities.

THE CATEGORIES ELIGIBLE TO APPLY, THEIR TYPES AND THE DOCUMENTS TO BE ATTACHED:

Category	Certificate required	Type	Amount to be granted
I.Cultural or artistic activities	An invoice or ticket in your own name, showing proof of payment. In the case of participation in a free cultural event, a document bearing a stamp or signature attesting to the applicant's participation.	Exactly 3 times during the semester	maximum 5.000 HUF
		After more than 3 times per semester, occasionally	2.000 HUF
II.Participation in a competition	An invoice in your own name, showing proof of payment. In the case of a free competition, a document bearing a stamp or signature attesting to the applicant's participation.		monthly maximum 5.000 HUF, total maximum 40.000 HUF
III.Participation in arts education	An invoice in your own name, showing proof of payment. In the case of a free course, a signed and stamped document certifying that the applicant has attended the course.		monthly maximum 15.000 HUF maximum 60.000 HUF per semester
IV.Published article, publication	Confirmation from the responsible editor of the media concerned, digital attachment of the publication or article. The application cannot be combined with the faculty Scientific Scholarship and the Scientific Research Scholarship. The published article or publication can be accepted within a maximum of 2 months from the date of		maximum 5.000 HUF per article/publication, total maximum 50.000 HUF per semester.

	publication.		
V.Organisation of cultural or artistic programmes	Confirmation of visits to the institutions concerned, an attachment of the draft programme signed by a professor.		The maximum student normative available for a month ¹

FORMATTING REQUIREMENTS

The application must include 4 mandatory elements:

1. **Application description** – In no more than 2 pages, a summary of the application, including the aim of the application, the reason for the application, the motivation, the number of participants and the time of implementation.
2. **Certificates indicated in the chart**
3. **Teacher recommendation** – A letter of recommendation signed by a lecturer employed by ELTE Faculty of Humanities, bearing the institutional or departmental stamp, or a letter of recommendation certified by AVDH and other authentic electronic signature forms (Attention! A doctoral student holding a class is not considered to be a lecturer. So the recommending lecturer must have a PhD degree), or a screenshot of the recommending email (from a university email address) written by a lecturer with at least a PhD degree and employed by ELTE Faculty of Humanities. All recommendations must include the activity applied for. In the case of signed paper documents, in the absence of a stamp, a screenshot of the recommendation email written by the lecturer must be attached. **Attention! Recommendations must be dated no more than four months before the deadline for the current application! Submitting older proposals is considered as a formatting error!**
4. **Budget proposal** – Presentation of expenditure/planned expenditure on the application.

In case of pre-application, there is a **reporting obligation**. The report must be submitted to the Committee **within 30 days** of the end of the event via the kultura@btkhok.elte.hu e-mail address. If the applicant does not comply with the reporting obligation, no further applications can be considered.

If the application is not properly prepared, it will be rejected by the evaluation committee without a substantive evaluation.

An appeal against the decision can be filed within 15 days from the date of receipt to the ELTE Chancellery, Legal, Administrative and Public Procurement Directorate (ELTE Kancellária, Jogi, Igazgatási és Közbeszerzési Igazgatóság) (1056 Budapest, Szerb utca 21-23.), marked "For the Student Appeals Board" (Hallgatói Jogorvoslati Bizottság).

For questions about the application, please contact the Committee at kultura@btkhok.elte.hu

RELEVANT PARAGRAPH OF THE ACADEMIC REGULATIONS FOR STUDENTS

¹CULTURE SCHOLARSHIP

Section 105.

- (1) Students with outstanding achievements in the field of culture or students who organise cultural activities may be awarded the culture scholarship.
- (2) The opening of applications for the grants charged against the funds specified in Section 94 (2) a), the conditions of applying and the assessment of the applications is carried out by the EHSZÖB, while the opening of applications for the grants charged against the funds specified in Section 94 (2) point b), the conditions of applying and the assessment of the applications is carried out by the KÖB (Faculty Grants Committees). The requirements for applying for the scholarship shall be determined and published on the University (EHÖK) website no later than 30 days ahead of the deadline for submitting the applications.
- (3) **The monthly amount of sports scholarship shall not exceed**
 - a) **400% of the student normative valid at the time of the approval of the grant if there are at least 50 other students apart from the applicant who take part in the cultural activity that the applicant is taking part in,**
 - b) **300% of the student normative valid at the time of the approval of the grant if there are no more than 49 other students apart from the applicant who take part in the cultural activity that the applicant is taking part in,**
 - c) **200% of the student normative valid at the time of the approval of the grant if the applicant is the only student taking part in the given cultural activity.**
- (4) The fact that the Student receives the faculty culture scholarship, as well as the aim and amount of the scholarship may be announced publicly in accordance with the provisions of the University's Data Management Regulation. This is a fact for the university, the faculty cultural scholarship.

ARTS SCHOLARSHIP

Section 109/A.

- (1) Students with outstanding artistic achievements are eligible for the Arts Scholarship.
- (2) The opening of applications for the Arts Scholarship charged against the funds specified in Section 93 (2) a), the conditions of applying and the assessment of the applications is carried out by the EHSZÖB, while the opening of applications for the grants charged against the funds specified in Section 93 (2) b), the conditions of applying and the assessment of the applications is carried out by the KÖB. The requirements for applying for the scholarship shall be determined and published on the University (EHÖK) website no later than 30 days ahead of the deadline for submitting the applications.
- (3) The monthly amount disbursed under the title of Arts Scholarship shall not exceed 200% of the student normative valid at the time of the approval of the grant.

Budapest, 1st February 2022

ELTE BTK Faculty Scholarship Committee